



TOWN OF BRISTOL
OFFICE OF THE HARBORMASTER

Dinghy/Kayak Rack
Permit Application
(April 15th through November 15th)
\$25 Application Fee
(One Rack Space per Household)

DINGHY/ KAYAK PERMIT HOLDER'S INFORMATION:

Full Name: Email Address:

Address:

City: State: Zip:

Home Phone: Work Phone: Cell:

EMERGENCY CONTACT INFORMATION: (This individual should live outside of the permit holder's household)

Full Name: Email Address:

Address:

City: State: Zip:

Home Phone: Work Phone: Cell:

Length of paddle craft: Make or Model: Color:

Circle: Resident or Non Resident (If you do not reside in Bristol for the entire year and/or driver license does not state 02809, you are not considered a resident of Bristol, RI)

Please indicate by circling which dingy or kayak rack and which location you are applying for:

Independence Park / Union Street /State Street/Aaron/Swift Point/Sherman Ave DINGY or KAYAK

Application Fee: \$25.00 Permit Fee: \$65

*There is an onlinemooring.com \$6 administrative fee added to your invoice at time of permit approval and renewal.

I have read and understand the Town of Bristol's rack regulations. I also understand that false information or violation of the Rules and Regulations could result in the loss of the permit.

Please Print

Permit Holder's Signature

Date:

This application is in accordance with the Town of Bristol's Mooring Rules and Dock Regulations. Visit www.municode.com to view all Bristol ordinances regarding Chapter 8, Harbors and Vessels.

Dinghy's shall not exceed 13 feet, Total Vessel Length

BRISTOL HARBORMASTERS OFFICE, 10 Court St. Bristol RI 02809
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Contact: Jennifer Alves
Harbormaster/Administrative Assitant
EMAIL: jalves@bristolri.gov

Sec. 8-70. Permitting of Dinghy Spaces.

(a)*Definition.* For this section a dinghy includes all non-motorized small craft, such as a rowboat, paddle craft or sailboard.

(b)*Permit required for dinghy space at Independence Park and Union Street public shoreline right-of-way.* No dinghy shall be placed at these designated areas until a permit has been issued for the use of such space by the harbor master. Available space on the dinghy racks shall be permitted on a first come, first serve basis. Rental fees shall be established by the town council.

(1) All requests for a dinghy space permit shall be submitted to the harbor master on the application forms provided by the harbor master and shall be accompanied by a photo of the dinghy and the appropriate fees.

(2) A complete and accurate dinghy space permit application must be submitted before the harbor master can act to approve or deny such application.

(3) The harbor master shall determine if a dinghy space permit can be issued only after all provisions of this chapter and all applicable regulations are met; provided that dinghy space is available.

(c)*Preference to Bristol residents.* In the assignment of initial dinghy space and the reallocation of existing dinghy space, Bristol residents shall be given priority over nonresidents. However, a nonresident shall not lose priority to a resident more than three times before such nonresident is given first priority to an appropriate dinghy space.

(d)*Dinghy stickers.* Dinghy stickers supplied by the harbor department, after the dinghy space permit has been issued or renewed, are required on the dinghy's upper right corner of the transom, or at the stern end of the starboard side for paddle craft.

(e)*Placement of dinghies.* Dinghies shall be kept only on the town dinghy racks at the above designated areas of town property from April 1 to November 15 of each year. Between November 16 and March 31 dinghy storage at these locations is prohibited. Dinghy placement is prohibited on any other areas of the town parks mentioned above.

(1) Dinghies must be stored in the numbered space assigned by the harbor department.

(2) Modifications to the town dinghy racks by a permit holder are prohibited.

(3) All dinghies must be secured with chain or cable and locks.

(f)*Size of dinghies allowed.* The maximum size of dinghies allowed shall be 13 feet long and 58 inch beam. By special permission from the harbor department, paddle craft up to 16 feet long and three feet beam may be kept on special paddle craft racks, if available.

(g)*Motors.* Motors shall not be allowed to be kept on dinghies, or on town dinghy racks.

(h)*Dinghies in violation.* Any violation of these regulations shall result in the removal of the dinghy in question to the public works yard and a charge of the designated removal and storage fee.

(i)*Liability.* The Town of Bristol is not liable for any loss, or damage to, any dinghy.

(j)*Permit renewals—Dinghy spaces.*

(1) Dinghy space permits shall be renewed annually.

(2) Dinghy space permits shall be valid seasonally from April 1 to November 15 of each year and must be renewed on or before February 1.

(3) Applications for renewals of a valid dinghy space permit shall be submitted to the harbor master on the application forms provided by the harbor master.

(4) The harbor master shall mail a notice for the renewal of dinghy space permits by January 1 of each year to those persons who held valid dinghy space permits the previous year, to the address listed on their last dinghy space permit.

(5) A renewal application for a dinghy space permit, accompanied by the appropriate fee must be received by February 1 at the harbor master's office. After February 1 the designated late fee will be applied. If a renewal application has not been received by February 15 the dinghy space permit is forfeited. A forfeiture letter will be sent to the dinghy space permit holder via certified mail with an appeal form to the harbor commission according to [section 8-67\(a\)](#).

(6) It shall be the responsibility of the permit holder to notify the harbor master of any change of address or dinghy size related to any dinghy space permit.

(k)*Transfer of dinghy space permits is prohibited.* No dinghy space permit shall be sold, assigned or otherwise transferred by a permit holder.

(l)*Failure to renew an existing dinghy space permit.* Failure to renew an existing dinghy space permit by February 15 shall result in the permit holder's abandonment of all his privileges in the previously permitted dinghy space. Upon being notified by certified letter from the harbor master, the permit holder shall remove the dinghy from the dinghy space. If the permit holder does not remove the dinghy within ten days of the written request, they will be in violation of this section and the harbor master may remove the dinghy.

(m)*Forfeiture of dinghy space permit.* A dinghy space permit shall be deemed forfeited by reason of any one of the following:

(1) Failure to comply with any of the requirements of this chapter or the dinghy space rules and regulations as established by the harbor commission and approved by the town council.

(2) Removal of dinghy by owner and notification to the harbor master that the dinghy has been removed and the dinghy space forfeited.

(3) Failure to notify the harbor master of a change in the dinghy's size.

(n)*Available dinghy rack spaces.* As of May 1 of each year, the harbor master shall determine the number of dinghy rack spaces available.

(o)*Waiting list.*

(1) The harbor master shall maintain a waiting list of all applications for dinghy space permits. When an appropriate dinghy space is not available, the applicant shall be placed on the waiting list upon receipt of a completed application and fee made in accordance with this chapter in the order in which they are received by the harbor master. The harbor master shall mail the forms for the annual waiting list renewal by the first week in January. The annual waiting list fee \$10.00 must be received by March 15. If the annual fee is not received by the March 15 deadline the person will be removed from the waiting list. The harbor master shall submit an updated waiting list to the harbor commission and town council twice a year on or near January 15 and July 15 and make the waiting list available for public review at all times. The waiting list shall be posted at the harbor master's office and town hall.

(2)A one-year grace period may be requested by an individual who has been notified by the harbormaster's office that there is a dinghy space available. The harbormaster's office shall offer the available dinghy space to the next appropriate applicant on the waiting list for the year grace period only. To request a one-year grace period, a dinghy space holder must notify the harbormaster's office in writing by April 1.

(Ord. No. 2011-11, 7-27-11; Ord. No. 2011-20, 11-30-11)