

## **POLICY FOR FIELDS AND BUILDING USE**

Fields and Buildings are the property of the Town of Bristol and managed by the Department of Parks and Recreation. The Town of Bristol allows Town Sponsored Leagues to use the fields free of charge for regular games and practices. For this privilege, users are expected to fulfill the following expectations:

1. You must submit a Certificate of Insurance naming the Town of Bristol as “Additional Insured”.
2. BCI’s must be done on all coaches, assistant coaches and all other volunteers associated with the organization (see enclosed policy).
3. Facility Use Permit must be signed by the Director.
4. It is the responsibility of the organization president to enforce the rules and regulations regarding the conduct of the group while on permitted facilities, as well as, make sure coaches receive and understand that permits must be on site during field use.
5. Parking is allowed only in designated areas. Cars may be towed at owner’s expense. Observe all park rules and be especially watchful of the children!
6. No one is allowed to drive onto the fields. No parking behind the ticket booth.
7. No alcohol, smoking, gambling, fireworks, flammable material, narcotics or drugs are allowed on Bristol Parks & Recreation property.
8. Organizations are also responsible for complying with all license requirements of the R.I. Department of Health.
9. At conclusion of games, each user group is responsible for picking up trash and debris and depositing it into the proper trash bins, this includes concession trash.
10. Field closures/rainouts/cancellations: At all times the Safety of the participants comes first followed by the conditions of the fields.
11. No team can use the fields independent of their organization.
12. Organizations cannot give permission to other organizations to use Town Fields and Facilities. All Facility use approval must come from the Director.
13. You cannot copy Department of Parks and Recreation issued keys without permission from the Department of Parks and Recreation.
14. Department issued keys must be returned at the end of your leagues season or at the latest, October 30<sup>th</sup>.
15. It is required by the Town that an injury report must be submitted to the Department of Parks and Recreation following any injury that requires professional medical attention.

We consider you a partner in working with us to preserve and maintain the awesome/beautiful Sports Complex that we are all so proud of by reporting dangerous or unsafe conditions on the grounds to the department so that we may determine a course of action (large holes, broken fences, etc.)