

BCI POLICY/PROCEDURE **FOR YOUTH RECREATIONAL LEAGUES**

It is the policy of the Bristol Department of Parks and Recreation to deny authorization of facility use, and to withhold funding to programs within the Town of Bristol who have not fully completed the BCI (Background Criminal Investigation) procedure. This includes all volunteer organizations who have routine access to children (anyone under the age of majority) and who refuses to consent to abide by the criteria as set forth herein before he/she is allowed to have routine access to children in the Town sponsored Leagues.

- All leagues are required to submit, to the Parks and Recreation Director, a list of all coaches and other volunteers, etc. at least three weeks prior to the commencement of the season. This includes administrators, coaches, assistant coaches, etc.
- All Volunteers are required to fill out An “Authority for Release of Information” Background Criminal Check Form, this form must be filled out and notarized along with a photo copy of identification by each volunteer and returned to their respective league.
- The league will submit all forms (in bulk) to the Bristol Police Department for criminal check. The Bristol Police Department has waived the \$5.00 fee for Bristol Sports Leagues. Address: Bristol Police Department, 395 Metacom Ave., Bristol, RI 02809. All BCI’s will be completed within 10 business days.
- The Bristol Police Department will make a determination based on the policy written by the Bristol Department of Parks and Recreation and adopted by the Bristol Town Council.
- The Bristol Police Department will forward the disposition of the background check to the individual involved (only if disqualified).
- The Bristol Police Department will forward to the Director of Parks and Recreation any name of a person who does not qualify to be a volunteer according to the policy (without listing reason for disqualification).
- The Director of Parks and Recreation will inform the President of the league regarding any disqualification.
- League President will inform the individual that they are disqualified from the league.
- If an infraction of the disqualifying criteria has been committed during the season, (after the BCI checks have been done) the Director of Parks and Recreation should be informed by the individual for a review of status.
- If it is found that an infraction has occurred without notification, that individual may be banned for life from volunteering or coaching.
- Coaches and any other volunteers are not permitted to use any Town owned field or facility until a criminal background check has been completed. This includes any practices, games, or meetings in which children are present.

DISQUALIFYING CRITERIA

A person shall be disqualified and prohibited from serving as a volunteer coach, etc., of any Bristol Parks and Recreation sponsored League if the person has

1. Been convicted (including pleas of “no contest”) of a crime of child abuse, sexual abuse of a minor, physical abuse, causing a child’s death, neglect of a child, murder, manslaughter, any assault against a minor, kidnapping, arson, criminal sexual conduct, prostitution related crimes, controlled substance crimes, felony assault, domestic felony assault, assault on persons sixty (60) years of age or older, additionally, conviction for simple domestic assault and driving under the influence for a period of three years prior to opening day of each leagues season.
2. Been adjudged liable for civil penalties or damages involving sexual or physical abuse of children.
3. Been subject to any court order involving any sexual or physical abuse of a minor, including but not limited to domestic order for protection.
4. Had their parental rights terminated.
5. A history with another organization (volunteer, employment, etc.) of complaints of sexual, physical or emotional abuse of minors.
6. Resigned, been terminated or asked to resign from a position, whether paid or unpaid, due to complaint(s) of sexual, physical or emotional abuse of minors.
7. Has a history of other behavior that indicates they may be a danger to children in the Bristol Parks and Recreation sponsored league.
8. Has a case pending which involves any of the above crimes.