



Town of Bristol

Department of Community Development
10 Court Street, Bristol, Rhode Island 02809
Phone: (401) 253-7000 Fax: (401) 253-3080

SOIL EROSION, RUNOFF AND SEDIMENT CONTROL ORDINANCE

APPLICATION INSTRUCTIONS AND FORMS

Bristol's Soil Erosion, Runoff and Sediment Control Ordinance regulates soil excavation and grading activities at most construction sites.

NOTE: *The following requirements must be completed prior to applying for a building permit.*

Determination of Applicability Required

- Anyone proposing to alter existing vegetation and contours of land — including excavating, filling and/or grading soils — must first submit an *Application for Determination of Applicability* form to the Principal Planner.
- The application should describe the location, nature, character, and time schedule of the proposed land-disturbing activity in sufficient detail to allow the Principal Planner to determine the potential for soil erosion, surface water runoff, and sedimentation resulting from the proposed project.
- The Principal Planner will review the application with the Building Official to determine if the activity is subject to the permit requirements of the Ordinance. If the proposed activity is subject to the Ordinance, the applicant will be required to submit a Soil Erosion, Runoff and Sediment Control Plan (ERSC Plan) and receive a permit. If the proposed activity is not subject to the Ordinance, or if it is determined that the proposed activity is insignificant and represents no threat to adjacent properties or to water quality, then no ERSC Plan will be required. Conditions may be attached to a finding of no significance that require the placement of erosion and sediment controls or other actions, to ensure that nearby properties are protected from the discharge of sediment and runoff.

Soil Erosion, Runoff and Sediment Control Plan Required

- All new residential and commercial construction — in addition to other land disturbing activities as may be determined by the Principal Planner or Building Official — requires the submittal and approval of an ERSC Plan.
- If the land disturbing activity is associated with the proposed subdivision of land, the ERSC Plan must be submitted to the Planning Board during the preliminary plan approval process. The Planning Board will review and approve the ERSC Plan, while the Principal Planner and Building Official will retain enforcement responsibilities during construction. Construction of individual house lots may require separate applications.
- Applicants should submit **five (5) copies** of the ERSC Plan, application form, and supporting materials to the Building Official. ERSC Plans must be accompanied by an *Application for Plan Approval* form, a *Checklist for Erosion, Runoff and Sediment Control Plan* form, and the appropriate application fee (see attached).
- All ERSC Plans must be prepared by a competent professional giving consideration to the Performance Principles found in §29-59 of the Ordinance.



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APPLICATION INSTRUCTIONS AND FORMS (CONT.)

- The Principal Planner will review the application and ERSC Plan with the Building Official and coordinate with other appropriate review officials within the time frames outlined in §29-28 of the Ordinance.
- Upon approval of an ERSC Plan, a Permit will be issued authorizing the proposed construction activity. All Permits are valid for two (2) years from the date of issuance.

FEE SCHEDULE

The Soil Erosion, Runoff and Sediment Control Ordinance establishes the following application fees for each ERSC Permit application:

Single-Family/Duplex Lots and Subdivisions:

<i>No. of Lots</i>	<i>Fee</i>
1 lot	\$100.00
2 - 4 lots	\$200.00
5 - 9 lots	\$500.00
10 - 15 lots	\$750.00
16 - 25 lots	\$1,000.00
25 plus lots:	\$1,000.00, plus \$50 per lot for each lot over 25.

Multi-Family, Commercial, Industrial, Parking lots, Pipelines, Utilities, Land grading, Quarrying, Mining, Landfills, Demolition, and the like.

<i>Land Disturbance Area</i>	<i>Fee</i>
Up to 30,000 sq. ft.	\$150.00
30,000 sq. ft - 1.5 acres	\$300.00
2 acres - 5 acres	\$500.00
6 acres - 10 acres	\$750.00
11 acres - 20 acres	\$1,000.00
20 plus acres:	\$1,000.00, plus \$50 per acre for each acre over 20.

Should it be determined that the proposed project is sufficiently complex, plans may be reviewed by a professional engineering consultant, the fees for which will be the responsibility of the applicant.



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CHECKLIST FOR EROSION, RUNOFF AND SEDIMENT CONTROL PLAN

Property Owner / Applicant: _____ **Telephone:** _____

Project Location:

Street Address: _____ **Assessor's Plat:** _____ **Lot:** _____

All Erosion, Runoff and Sediment Control Plans must include sufficient information about the property and proposed land disturbance activities to form a clear basis for discussion and review and to assure compliance with the Ordinance. Plans shall comply with the requirements of Article III of the Ordinance and include the following items:

- Property lines and monumentation
- Footprints of existing and proposed buildings, decks, garages, etc.
- Edge of pavement and proposed driveways
- Limits of clearing and grading
- Areas of vegetation
- Existing and proposed contours, including where appropriate those 25 feet beyond limits of project (minimum two (2) foot contour intervals)
- Existing and proposed drainage patterns
- Locations of soil erosion & sediment control and storm water management measures to be installed
- Stock piles and borrow areas
- Construction access wheel cleaning blanket
- Location of roof downspouts
- NRCS Soil types
- Locations of nearby drainage structures, such as mains, catch basins, and detention basins
- Water main and service (or well)
- Sewer main and service (or ISDS location)
- Zoning district and required setbacks
- Actual setbacks from all property lines

Prepared by: _____

Date: _____

Print Name & Title: _____

Telephone: _____



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APPLICATION FOR DETERMINATION OF APPLICABILITY

Property Owner / Applicant: _____ Telephone: _____

Property Owner's Address: _____

Project Location:

Street Address: _____ Assessor's Plat: _____ Lot: _____

Zoning District: _____

Description of Work to be Performed*:

* Attach any sketches, maps, plans, etc. that would aid the Building Official in evaluating your application.

Signature of Applicant: _____ Date: _____

Determination:

- Project as proposed is not subject to the Erosion, Runoff and Sediment Control Ordinance.
- Project as proposed is not significant and does not represent a threat to water quality or adjacent properties, subject to the following conditions (if any):
 - Installation of sediment control devices at the following locations: _____
 - Other: _____
- Project as proposed is subject to the Erosion, Runoff and Sediment Control Ordinance and an ERSC Plan and Permit is required.

By: _____ Date: _____



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APPLICATION FOR PLAN APPROVAL

Property Owner / Applicant: _____ Telephone: _____

Property Owner's Address: _____

Project Engineer

Name: _____ Telephone: _____

Contractor – Developer – Builder

Name: _____ Telephone: _____

Contact Person: _____ Telephone: _____

Project Location:

Street Address: _____ Assessor's Plat: _____ Lot: _____

Zoning District: _____

Brief description of work to be performed including location of work within property, size of any buildings to be constructed, and approximate limits of land disturbance:

Applications must be accompanied by an ERSC Plan, a Checklist for Erosion and Sediment Control Plan form, and the appropriate application fee (see application instructions).

A Soil Erosion, Runoff and Sediment Control (ERSC) Permit is NOT a building permit. A building permit must be obtained from the Building Official's Office after an ERSC Permit is issued.

Signatures:

Signature of Applicant: _____ Date: _____